



Property Gold Real Estate

Tel: 02 9822 1728

Fax: 02 9822 1746

Email: info@propertygold.com.au

Address: P.O Box 94 Bonnyrigg NSW 2177

Web: www.propertygold.com.au

Tenancy Application Form

- Each applicant over 18 years of age will need to submit an application
- Supporting documents must be submitted with each application (please see back of application)
- Submit by email or fax along with supporting documents
- Please allow a minimum of 5 working days for approval
- Any unsuccessful applications will be destroyed

Address of Premises Applied For: _____

Rent: \$ _____ per week

Availability Date ____/____/____

Lease Term: _____ years _____ months

Applicants Name : _____

Current Address: _____

Date of Birth: ____/____/____

Drivers Licence No: _____

Phone Nos: Work _____ Home _____

Mobile _____ Email _____

Marital Status: _____

Proposed Occupants:

Name	Relationship	Occupation	Age

Are you an Australian Citizen/Resident?: YES / NO

If no, what date does your visa expire? : ____/____/____

Do you have any pets? : YES / NO

If yes, please give details (type/breed/inside/outside) : _____

Smokers: YES / NO

NOTE: Our tenancies all require no smoking inside of the premises except by specific negotiation



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Previous Tenancy History

Please list most recent address first

1. Address: _____

Date occupied from ___/___/___ to ___/___/___

Name of Agent/ Owner: _____

Phone of Agent/Owner: Work: _____ Mobile: _____

Rent: \$_____per week

Is your present rent up to date? : YES / NO

Reason for leaving: _____

2. Address: _____

Date occupied from ___/___/___ to ___/___/___

Name of Agent/ Owner: _____

Phone of Agent/Owner: Work: _____ Mobile: _____

Rent: \$_____per week

Reason for leaving: _____

Employment Details

Occupation: _____

Employer's Name: _____

Address: _____

Contact: _____ Phone: _____

Length of Employment: From _____ to _____

Net Pay: \$_____per week

Full Time

Casual

Part Time



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Employment Details (Continue)

Occupation: _____

Employer's Name: _____

Address: _____

Contact: _____ Phone: _____

Length of Employment: From _____ to _____

Net Pay: \$ _____ per week

Full Time

Casual

Part Time

Personal References

You must supply 2 personal references – cannot be family members

Name: _____ Phone: _____

Relation to you: _____

Name: _____ Phone: _____

Relation to you: _____

Emergency contact: Name: _____ Phone: _____

Address: _____

Relationship: _____



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Supporting Documentation

Please submit all required supporting documents below along with this application:

1. Photographic ID: Copy of Passport or Driver's license
2. Proof of Income: Copy of last 2 most recent payslips
3. Proof of current address: Copy of 2 Utility bills (gas, electric, telephone, water, council rates, rego etc)
4. Other ID cards: Copy of 2 forms of ID cards (bankcard, credit card, medicare, club membership etc)

Failure to provide these documents will result in an incomplete application which will not be processed.

Declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants;

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database)
- (h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature

Date